

Joint Committee Decision Tracker

This tracker monitors progress against the decisions that the Joint Committee has made. It is updated before each committee meeting. (Update provided at 01/05/2019).

- Decisions will be marked as ‘open’, where work to implement the decision is ongoing.
- When decisions are reported to the committee as **complete**, they will also be marked as ‘closed’. The Committee will then be asked to agree to remove these items from the tracker.
- Decisions may also be ‘closed’ if further progress is not possible at this time, even though the action is not yet complete. An explanation will be included in the comment section. In this case, the action will stay on the tracker unless the Committee decides to remove it.

Meeting Date	Item	Decision	Status (Open/ Closed)	Officer	Comment or Update
20 March 19	6	<p>(i) Agree to allow the county councils Safer Travel Team to investigate concerns raised by the Effingham Safety petition using the Road Safety Outside Schools Policy</p> <p>(ii) The outcome of the safety assessment will be reported to the school and local County Councillor containing the results of the road safety education assessment and a description of any potential highway improvements and estimated costs will be brought back to a future joint committee for discussion.</p> <p>(iii) Note that recommendations will include measures to encourage more sustainable travel which St Lawrence Primary School will be responsible for implementing</p>	Open	Safer Travel Team Leader, SCC	6/6/19 – see agenda item 5 for a full response.
20 March 19	9	<p>(i) agreed the development of an Air Quality Priorities Plan in place of establishing an overarching policy/strategy;</p> <p>(ii) agreed the Air Quality Priorities Plan for 2019-20;</p>	Open	Regulatory Services Manager, GBC &	Parking & Air Quality WG to identify activities from the Air Quality

		(iii) identify any activities from the Air Quality Priorities Plan to be progressed first.		Transport Studies Team Manager, SCC	Priorities Plan to be progressed first. 11/6/19 - Once the new membership of the WG is agreed we will be able to meet to discuss and agree the details within the Priorities Plan.
20 March 19	10	<p>To formally advertise Surrey County Council's intention to make an order to develop and consult upon the proposals prioritised by the Parking and Air Quality Working Group (P&AQWG) below:</p> <ul style="list-style-type: none"> (i) Parking controls in Area A, B, D and northern section of Area C, be extended to operate 8.30am to 9pm, 7 days a week (see Annexe 1), (ii) The limit on permits in Area D of the Controlled Parking Zone be increased, in the first instance by 10%, (iii) To accompany the extended parking controls into evenings and Sundays, the annual household limit on visitor scratch cards be doubled, (iv) To review the retrospective exclusion of new residential developments of 6 dwellings or more, in the Controlled Parking Zone areas A, B and D. (see Annexe 2), (v) To address 17 issues from the non-CPZ list (see Annexe 3&4). 2 of the 17 issues will be progressed later (see item 2.4). (vi) Introduce two formalised disabled parking bays for specific residents, (see item 2.5). 	Open	Parking Manager GBC	6/6/2019 - Lisa Haydney, GBC On-street Parking Co-ordinator, is now in post and we now aim to advertise the Parking Review proposals either shortly before, or after the school summer holidays 2019.

20 March 19	11	<p>(i) To note the committee approved highways allocations and works progressed during 2018/19.</p> <p>(ii) To note the committee devolved highways budget allocation for 2019/20</p> <p>(iii) To agree the recommendations made in the report for utilising the available highways budget for 2019/20. (Paragraph 2.1.8 - 2.1.12 and Annex 1 refers.)</p> <p>(iv) To delegate to the Area Highway Manager, in consultation with the Chairman and Vice Chairman and Divisional Member, the ability to resolve any problems encountered to facilitate highways scheme delivery throughout the year.</p>	Open	Area Highways Manager, SCC	Nothing further to report. Recommend this is removed at next meeting.
12 Dec 2018	8	<p>Mrs Joanne McGowan about how GBC and SCC are planning to ensure that mobility and accessibility issues are first and foremost when planning new and redevelopments in Guildford town centre?</p> <p>The Chairman invited Mrs McGowan to come back to next Committee to receive a better, more human response. Cllr Angela Goodwin said she'd like to arrange a meeting with the relevant officers to discuss Joanne McGowan's concerns.</p>	Completed/ Closed	Partnerships and Committee Officer, Planning Development manager, GBC, Highways, SCC & Transport Development, SCC	The relevant officers have met with Mrs McGowan at the Guildford Access Group and progress is being made on the actions. A redrafted response to Mrs McGowan's question was provided to the 20 March 2019 Committee. Recommend this is removed at next meeting.

12 Dec 2018	10	<p>NATIONAL AIR QUALITY PLAN - APPROVAL OF OUTLINE BUSINESS CASE (A331)</p> <p>(i) The Committee endorsed the Outline Business Case to date as shown in Appendix 1 of report and the preferred option of a 50mph speed limit from 70mph on a section of the A331 shown in Appendix 2.</p> <p>(ii) Delegate authority to the Director of Community Services, GBC in consultation with the Lead Councillor for Licensing, Environmental Health and Protection and Community Safety (GBC) and the Cabinet Member for Environment and Transport (SCC) to make any minor amendments and submit the Outline Business Case to the Joint Air Quality Unit by the 31 December 2018.</p> <p>(iii) Delegate authority to The Director of Community Services, Guildford Borough Council in consultation with the Lead Councillor for Licensing, Environmental Health and Protection and Community Safety (GBC and the Cabinet Member for Environment and Transport (Surrey County Council) to make any minor amendments to and submit the Full Business Case to the Joint Air Quality Unit.</p>	<p>Completed/ Closed</p> <p>Completed/ Closed</p> <p>Completed/ Closed</p>	<p>Regulatory Services Manager, GBC & Transport Studies Team Manager, SCC</p>	<p>11/6/19 - Guildford submitted a final plan in the form of an Outline Business Case in 31 December 2018 which complied with the 2017 Ministerial Direction. As a result of the final plan submitted in December, Guildford were not required to contribute to the Full Business Case that was submitted in May 2019 by the Blackwater Valley</p>
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					Partnership, which included Surrey County Council. The Minister has now issued a further direction to the other local authorities as part of the Blackwater Valley Group. Recommend this is removed at next meeting.
12 Dec 2018	11	<p>(i) Noted the contents of Annexe 1, the Parking Annual Report for 2017-18 and the current and planned work associated with on street parking in section 1.</p> <p>(ii) Agreed to increase the parking charge that applies to the 30-minute maximum stay Pay and Display only, and 30-minute maximum stay Pay and Display dual-use bays by 20 pence per half-hour, from 80 pence per half-hour to £1 per half-hour</p> <p>(iii) Agreed that the staffing provision at three of the Park & Ride sites (Artington, Merrow and Onslow) be changed from a static operating model to a mobile provision focusing on locking, unlocking and cleaning</p>	<p>Completed/ Closed</p> <p>Open</p> <p>Completed/ Closed</p>	Parking Manager GBC	<p>6/6/19 - The parking charge increase will be progressed at the same time as the implementation of the Parking Review.</p> <p>6/6/19 - Termination notices have been sent to our current guard providers.</p>
12 Dec 2018	13	<p>(i) Formally approved the Committee revised running list of Local Transport Plan schemes attached at Annex 1 of the report.</p> <p>(ii) Approved list of Highways capital and revenue works, together with the progress being made during this fiscal year, as identified in Annex 2.</p>	<p>Open</p> <p>Open</p>	Area Highways Manager	<p>Nothing further to report.</p> <p>Recommend this is removed at next meeting.</p>

		(iii) Showed initial support for the introduction of bus lane enforcement cameras in Guildford, which will be subject to further detailed studies and area specific agreements.	Open		
19 Sept 2018	12	<p>(i) to formally advertise Surrey County Council's intention to make an order to give effect to parking proposals at the following locations:</p> <p>a. Merrow Street – Merrow Resident Association and residents report that cars parked on both sides because of chicanes and access issues, especially for emergency or large vehicles. When entering Merrow Street from Epsom Road you are immediately on the wrong side of the road. Double yellow lines are too short and need to be extended. Controls are required. (Development plan for Merrow Street in ANNEXE 4).</p> <p>b. Hareward Road – Non-residents, mainly construction vehicles from Dial a truck, park on crest of the hill causing drivers to go round bend on wrong side of road and at times meet oncoming traffic. Obstruction of road and visibility causing Hazard. (Development plan for Harewood Road in ANNEXE 5).</p> <p>c. Stoughton Road – Stoughton residents experience problems with blocked driveways, especially on drop-off and pick-up times for school. Parking on both sides and close to the junction causes visibility issues and problems turning or passing. Controls are required. (Development plan for Stoughton Road in ANNEXE 6).</p> <p>d. Stoughton Road – Stoughton, an existing disabled bay outside Nos. 313/315, is no longer required as resident moved away. Plan to convert bay to free unrestricted parking place. (Development plan for Stoughton Road in ANNEXE 7).</p>	Open	Parking Manager, GBC	Lisa Haydney, GBC On-street Parking Co-ordinator, is now in post and we now aim to advertise the Parking Review proposals either shortly before, or after the school summer holidays 2019.

	<p>e. Artillery Terrace – Disabled Bay request made. GBC agreed to advisory disabled bay, which will be formalised in next review. (Development plan for Artillery Terrace in ANNEXE 8).</p> <p>If any representations are received, they will be considered by the Parking Manager in consultation with the Chairman, Vice Chairman and relevant Local Ward and Divisional Members. If no representations are received, the Traffic Regulation Order (TRO) will be made.</p> <p>The TRO would involve publishing a public notice, erecting street notices, placing documentation on deposit and writing to those in the immediate vicinity of the proposals.</p> <p>The above plans are expected to take no more than 12 months to develop using existing resources and the Parking Manager’s delegated powers.</p> <p>(ii) To refer the following items for review by the newly established Parking and Air Quality Working Group:</p> <p>(i) The retrospective exclusion of new residential developments of 6 dwellings or more, in the controlled parking zone areas A, B, C and D, from accessing the permit scheme to ensure demand does not further outstrip supply. See section 2.8 (ii).</p> <p>(ii) to review the recommendations from the Guildford Borough Council Overview & Scrutiny (O&S) Committee in conjunction with comments made in section 6 relating to the additional resources and extended timetable to achieve a positive outcome. The recommendations are in the report and shown at ANNEXE 1).</p> <p>c) To gain councillor feedback in relation to the CPZ/Non-CPZ parking requests lists to enable the Parking Manager to develop proposals for the “Local” issues shown in ANNEXE 2 & 3. If the proposals are likely to be uncontroversial, the Parking Manager can use delegated</p>			<p>Parking and Air Quality Working Group met on 30 October 2018</p> <p>6/6/19 - The P&AQWG also met in February 2019, resulting in the report to the March 2019 meeting.</p>
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		powers to progress them, in consultation with the Chairman, Vice Chairman and relevant Local Ward and Divisional Members. If the proposals are expected to generate significant comment, then they will be reported back to the Committee with a view to seeking authority to formally advertise them.			
13 June 2018	10	The Guildford-Godalming Greenway route is adopted into the Guildford Cycle Plan.	Closed subject to funding	Transport Strategy Proj. Mgr, SCC	The route had received funding from Highways England through the Designated Funds Programme to undertake a feasibility study. However, HE has recently notified Surrey County Council (June 2019) that due to a revised funding allocation, they are no longer able to offer SCC funding for the scheme in the 2019/20 financial year. See agenda item 10 (section 2).
13 June 2018	12	The temporary traffic regulation order in Lysons Avenue was made permanent on 5 November 2018.	Completed/ Closed Completed/ Closed	Area Highways Manager, SCC/Parking Manager GBC	6/6/19 - The parking bay and double yellow markings on Sheepfold Road have been laid and

		To advertise the making of a traffic order for Sheepfold Road. The parking and double yellow lines markings should be laid soon. The Traffic Regulation Order is due to be start from the 1st May.			the TRO has been made. Recommend this is removed at next meeting.
13 June 2018	13	The committee's delegated community safety budget of £3,000 for 2018/19 be retained by the Community Partnership Team, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding	Open	Community Safety Officer, SCC	In the planning stages of a joint Eagle Radio campaign to raise awareness of community safety issues and liaising with other partners, such as Surrey Police, to define the brief. The intention is to film in February with final versions available by April 2019 and to then do a local launch. 6/6/19 – See agenda item 15 for a full update.

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